

Oconee County Libraries

Vision Statement: Our vision is to be recognized as the best public library system in Georgia, meeting and anticipating the needs of all our county residents.

Mission Statement: The mission of the Oconee County Libraries is to offer effective and professional service by providing library materials, resources, information, and life-long learning opportunities for the people of Oconee County.

Oconee County Library Board of Trustees

Agenda

January 11, 2016, 4:30 PM

Oconee County Library

Call to Order

Approval of Minutes of the October 2015 Board Meeting

Public Comments

Welcome new Library Board Member, Rubielen Norris, appointed by the Oconee County Commission

Branch Manager's Report

Regional Director's Report

Friends of the Library Reports

- a. Bogart
- b. Watkinsville

Old Business

- a. Status of Bogart Building Program

New Business

- a. Election of 2016 Officers
- b. Hot Dog Day 2016

Adjournment

Next meeting: Monday, April 11, 2016, 4:30 PM at Bogart Library

**Athens Regional Library System
Regional Services News Highlights
BRANCH & BRANCH MANAGER: Oconee County Library, Rhea Hébert
Oconee County Library Board January 2016 meeting**

- **Events** Bogart – Boo, Y'all with Dr. C, Holiday Magic Show, Dec. 30
Watkinsville – YA Haunted House, first Spanish storytime Oct. 23rd,
Watkinsville Christmas Parade, Christmas puppet show, Affordable Care Act Navigator
scheduled 3 sessions in Nov. another 7 sessions in December and January in the
Oconee Libraries. They have been well attended and appreciated.

Staff Development:

- **New Hires** Brittany Smallwood, 17 hr. circulation position

Cris Gieszler fell at the back door of the Watkinsville Library Nov. 14th. She broke her ankle and had surgery the next week. She has just started physical therapy and will return to work on a limited basis sometime in January.

- **Collections:** Rebecca has created a Juvenile Graphic Novel section because of growth in that genre and reader demands.

Outreach: Bogart – 6 programs, 994 attended

Watkinsville – 1 program with 190 attending & books delivered each month to the Oconee County Senior Center and to the Health Department waiting room.

Facility: Oconee County Operations Director, Marvin Poe made an inspection of the Watkinsville building. He saw several repairs that needed to be made and they are being tackled by his staff.

There have been several requests from patrons to have the Watkinsville parking lot restriped. I asked Jeff Benko if there was a possibility of having that done. He said several county buildings needed it and he'd get back to me. Then, when Melvin Davis came to autograph his READ poster, he commented about the faded parking stripes. He will mention it to Jeff.

Friends of the Library: Bogart – Friends hosted Breakfast with Santa, decorated the library for Christmas and then undecorated it and left the decorations with Donna for next year.

Watkinsville - Oconee Friends Winter Book Sale, Feb 4, 5 & 6, 2016 in the Watkinsville auditorium.

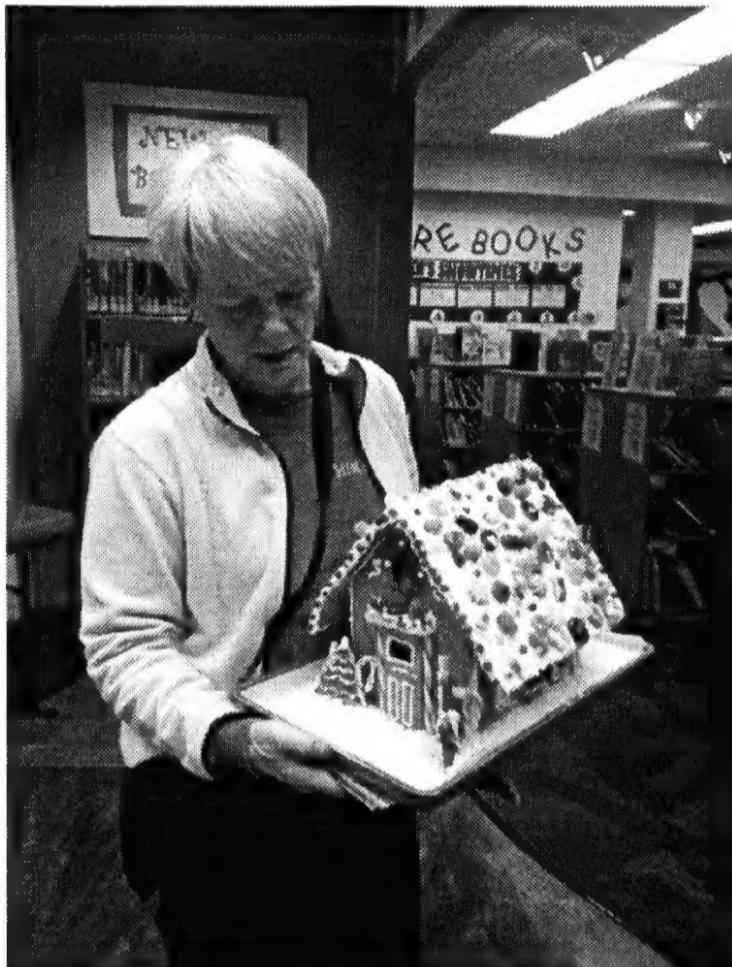
Patron Comments:

A man came in with a handful of papers and said, "I just got a job. I start Monday. Can you help me?" He needed to go on the company web site and send info and attach his resume. As soon as I told him we could help him do that he said "I'll pay ya. I sold 2 calves yesterday!" Nicole helped him attached his resume and he left a happy man.

Athens Regional Library System
Regional Services News Highlights
BRANCH & BRANCH MANAGER: Oconee County Library, Rhea Hébert
Oconee County Library Board January 2016 meeting

Special News: Oconee County was one of 3 counties in the ARLS awarded the Georgia Council for the Arts' Vibrant Communities grant for 2016. Our project is titled ***Oconee Inspiration***. It will involve hands-on programs making puppets, writing songs and building structures using Legos. Rebecca Ballard wrote the grant and has faculty and students from UGA scheduled to lead the workshops.

Jackie Elsner made a gingerbread house to raffle at the Watkinsville Library this year. The winner was Judy Day and her son, Henry.



Programming:

- **Children's** Oct. Bogart – 20 programs, 1235 attended
Watkinsville – 39 programs, 1689 attended
Nov. Bogart: 11 programs, 165 attended
Watkinsville: 22 programs, 1083 attended
Dec. Bogart – 13 programs, 77 attended
Watkinsville – 24 programs, 1328 attended

- **Teen** Oct. Bogart – 2 programs, 7 attended
Watkinsville – 13 programs, 570 attended
Nov. Bogart: 1 program, 3 attended
Watkinsville: 3 programs, 24 attended
Dec. Bogart - 3 programs, 0 attended
Watkinsville - 6 programs, 124 attended

- **Adult** Oct. Watkinsville – 10 programs, 147 attended
Nov. Bogart: 4 programs, 12 attended
Watkinsville: 13 programs, 121 attended
Dec. Watkinsville - 10 programs, 188 attended

Minutes of the January 11th, 2016 Meeting of the Oconee County Library Board of Trustees
4:30 Watkinsville Library
Watkinsville

Present: Robert Wyatt, Philip Brown, Adam Cain, Mark Campbell, Deann Craft, Susan Curtis, Kasey Gray-Moore, Rhea Hébert, Penny Mills, Rubielen Norris, Amy Perry, E.J. Stapler, Lorena Gay-Griffin and Val Bell

Chairman Robert Wyatt determined that a quorum was present and called the meeting to order at 4:30. He asked for approval of the minutes. There being no corrections, the Board voted to approve them.

Since there were no members of the public present Robert moved to welcome Rubielen Norris as the newest member of the Board. Rubielen explained that she is retiring from the United Way this spring after thirty years of service, most recently as President of the local chapter. Prior to her time with the United Way she was active in the Oconee public schools and worked at Benson's for nine years.

Rhea began the Branches Report by pointing out the READ poster of Melvin Davis, which is part of the Reimagine Your Library campaign. One of Watkinsville mayor Charles Ivie is displayed in the library. A third one, showing Athens author Terry Kay, will be available soon. Rhea announced that new library cards are available that feature illustrations done by children's book illustrator Michael White. She is very pleased that the Oconee County Library was awarded the Vibrant Communities Arts Grant from the Georgia Council for the Arts. The state grant will be matched at 50% with funds from the Friends of the Oconee County Library. The money will be used to conduct puppetry workshops with master puppeteer David Stevens, music workshops with faculty and students from UGA, and Lego building sessions.

Rhea noted that Donna has an active outreach program in Bogart. Donna will make a presentation to the County Commissioners on her STEM programs (Science, Technology, Engineering and Mathematics) on February 23rd. The Bogart Breakfast with Santa event in December included 60 people. Donna's initiatives take her into the schools to encourage reading.

Rhea noted that Hot Dog Day at the state capital will be held on Wednesday, January 27th. She will be driving an Oconee County car to the event and invites other board members to carpool with her. She will depart around 9:00 a.m. and return midafternoon.

Lorena explained that this event is sponsored by the Georgia Council of Public Libraries and gives library staff members, trustees, Friends and other supporters the opportunity to meet with their elected officials in the General Assembly and advocate for public library funding. This year there will be two main objectives: to secure approval for the Bogart Library expansion and to reinstate funding for books.

Val emphasized the need to promote the Bogart expansion. She will develop talking points to use with the legislators. She said that the Bogart Library is now 7th on the Board of Regents list

since it was bumped by a headquarters library building in another county. The anticipated cost of the Bogart expansion/renovation is projected to cost \$2,711,500, with \$1,755,750 coming from the Georgia Public Library System and \$955,750 coming from Oconee County SPLOST funds.

Val also noted that the Regional Library System was found to have inadequate checks and balances in a recent internal audit report. She will hire a part-time person fifteen hours per week to address the audit's findings by implementing needed procedures.

Val described the *Love Your Library* campaign for February. She passed out sample valentines for the Board's review. They are illustrated with clever messages.

Deann stated that the Friends of the Bogart Library continues to raise needed income through their store. Penny agreed saying there had been a \$100 donation to the Bogart Library.

Penny announced that the Watkinsville Friends Booksale will take place February 4-6. The Friends secured 386 boxes of books from a used book store in Madison that was liquidating their stock. Thirty additional boxes of books are expected from this store. The last book sale netted \$23,000. The Friends group gave Rhea a check for \$18,000 and has held back \$5,000 that will be used for the summer reading program, adult and young adult programs, and other things the library will need during the year.

Penny stated that the Friends group had collected \$4500 in a memorial fund and wished to place a bench outside the Watkinsville branch. She anticipated that the bench itself would cost \$1000 and a brick walkway around it \$3500. She will be talking to Jeff Benko about a contractor for the project. She wondered if an expansion of the Watkinsville Library was likely in the near future, in which case the Friends might defer installation. Robert stated that it would probably be at least five years before the Watkinsville branch would be able to get funding for either a new building or expansion.

Robert announced that the slate of new officers is the same as the current one: Robert Wyatt as chairman, Adam Cain as vice-chair and Susan Curtis as secretary. The Board approved the slate unanimously. Robert said he will be looking at committee assignments soon. Rubielen will be assigned to the Finance Committee. She offered to write to legislators and commissioners to urge their support of the public libraries since she knows many of them. Robert encouraged her to do so.

The meeting adjourned at 5:05. The next meeting will be Monday, April 11, 2016 in Bogart.

Respectfully submitted,

Susan Curtis

Minutes of the October 11th, 2015 Meeting of the Oconee County Library Board of Trustees
4:30 Bogart Library
Bogart

Present: Robert Wyatt, Phillip Brown, Adam Cain, Deann Craft, Susan Curtis, Kasey Gray-Moore, Rhea Hébert, Kimberly Lowman, Penny Mills, Amy Perry, E.J. Stapler, Lorena Gay-Griffin and Valerie Bell

Chairman Robert Wyatt determined a quorum was present and called the meeting to order at 4:30. He asked for approval of the minutes. Penny noted that the figure for the Friends Group donation to the Summer Reading Program was \$1,200, not \$12,000. Pending the correction the minutes were approved.

Rhea reported that the Oconee Library had a great summer. FY 2015 saw a grand total of 924 library programs with 31,851 attendees. Nicole Oderisi received \$500 in grant money for Georgia Archives Month. She has programs scheduled for each Monday in October for family historians. The half door leading to the children's workroom was replaced with the help of a contribution of \$500 from the Friends Group. The budget is on track for the coming year.

Rhea explained that the Anime Club had one member who was a somewhat older child than the majority of members who are middle school age. There was concern that this older member engaged in some inappropriate touching. Since this member has Asperger's Syndrome a representative from the Extra Special People organization was invited to speak with concerned parties. All seems well now. In the future an upper age restriction will be placed on membership.

Lorena described progress on the Reimagine Your Library campaign. Four billboards promoting the library will go up around Athens. In addition READ posters of local celebrities such as the Classic City Roller Girls, Melvin Davis, Terry Kay and Charles Ivie are being produced. Possible sites for the READ posters were suggested, including the Chamber of Commerce, the Mall, Wal-Mart, Publix, and Oconee Veteran's Park. In Oglethorpe County a large promotional poster is going up on a ball park fence. In Beechwood and University 16 theaters a 15 second library promotion will be played before each movie showing. There will be a Wheel of Fortune at the Friends of the Library booth at the Oconee Fall Festival. Thus far the Reimagine campaign is having success in getting more people to sign up for library cards. There was a 25% increase in August, followed by a 20% increase in September.

Valerie asked if the budget allocations from the cities of Watkinsville and Bogart had been received. Rhea assured her that they had. Valerie announced that the Bogart sewer appropriation was approved. This means that we are on track for the expansion of the Bogart Library if the Legislature approves the building funding. Valerie has asked Kathryn Ames if she would serve as a consultant for the building. While no salary was discussed, Kathryn said she was amenable. Melvin Davis asked for an architect's rendering of the library expansion. This has been commissioned. The Bogart expansion is now 7th on the Board of Regents building list.

Deann reported that the Bogart Friends group raised \$140 at their book sale. The Watkinsville Friends book sale figures were not yet available, but the expectation is that the revenue was down somewhat. Rain deterred attendance at both sales. The Watkinsville Library winter sale will take place February 4-6th.

Rhea presented the Oconee County Library Strategic Plan for 2013-2018. It is an ambitious document with four focus areas: 1) ensuring that children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn; 2) stimulating imagination, reading, viewing and listening for pleasure in residents of all ages; 3) providing public Internet access; 4) ensuring that residents, especially students, will understand how to find, evaluate and use information and succeed in education.

Rhea noted that coverage of library events by local media is good. Facebook likes are up 33%. While the libraries have seen a decrease in computer use, the use of wireless connectivity has soared in the Bogart Library by 59% and 23% in Watkinsville. E.J. suggested that an article should be sent to local media about Zinio and GADD offerings. She also noted that the ability to check out a Kindle merits further promotion. Rhea said that prior to Christmas the Library will host a technology petting zoo for residents to try different kinds of tablets, cell phones, etc.

Valerie announced that GPLS will begin issuing newly designed library cards for kids. E.J. suggested a notice about this be sent to *Athens Parent Magazine*.

Robert asked if there was a motion to permit the Watkinsville Library to close on October 17th during the Oconee Fall Festival. E.J. moved the motion, it was seconded and unanimously approved.

Amy Perry, the Director of Secondary School Curriculum for the Oconee County School District, was welcomed to the Board. Robert noted that there is an unfilled vacancy due to Debbie Wagner's resignation. He asked the Board members to think about people who might be assets to the Board through their associations with the schools or county governance. Penny will reapply for a second five year term.

The Board needs to elect new officers in January. Robert, Penny and Susan will come up with a slate to present to the Board.

The next meeting of the Board will take place on January 11th in Watkinsville.

The meeting adjourned at 5:15.

Respectfully submitted,

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Regional Services Director's Report

January 11, 2016

We're very excited the Watkinsville branch was awarded the **Vibrant Communities arts grant** from the Georgia Council for the Arts. The state grant, matched at 50% with funds from the Friends of the Oconee County Library, will be used to conduct puppetry workshops with master puppeteer (formerly with the Muppets) David Stevens.

It's time once again to develop the **annual budget**, which will go into effect July 1, 2016. Oconee Branch Manager Rhea Hebert recently crafted a letter to the City Council of Bogart, asking for an increase in funding. The city's fiscal year begins April 1. Other entities we will need to approach include the City of Watkinsville, the Cities of Bishop and North High Shoals, the Oconee County Board of Education and the Oconee County Commission.

Hot Dog Day at the Georgia capital will be held on **Wednesday, January 27**. Rhea Hebert will be driving an Oconee County car to the event, and any board members wanting to attend are welcome to carpool with her. Hot Dog Day, sponsored by the Georgia Council of Public Libraries, gives library staff members, trustees, Friends and other supporters from across the state the opportunity to meet with their elected officials in the **General Assembly** and voice their support for public libraries. This year, we are advocating for the expansion of the Bogart branch and also for a reinstatement of funding from the state for materials. The event starts at 11:30 am.

Each regional branch is developing an **Outreach Plan**. These will be managed by the respective branch managers and will include visits to the schools, municipalities and civic organizations. The goal is to engage the community in an ongoing dialogue concerning the library and its services.

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Respectfully submitted,

Susan Curtis

Oconee County Libraries

FY2016

Population
Watkinsville

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July	16,708	18,382	18,476	20,258	21,716	21,983	23,668	22,064	22,676
August	14,060	15,491	16,431	19,310	17,952	18,697	17,756	18,864	21,889
Sept.	13,767	15,303	16,917	17,418	16,525	16,638	17,528	18,344	19,181
October	14,623	14,347	16,671	16,210	16,554	16,255	17,743	17,932	18,850
November	13,046	13,917	14,765	16,627	15,863	14,830	16,347	16,195	17,591
December	10,294	12,205	12,670	13,908	13,664	13,269	14,926	15,278	16,730
January	13,481	14,308	14,756	15,838	15,828	15,594	16,215	16,870	
February	12,663	14,070	15,108	15,496	16,115	15,674	16,194	16,608	
March	13,139	14,749	16,586	17,636	16,461	16,228	17,964	17,683	
April	13,024	12,659	14,532	15,521	16,337	16,018	16,475	17,677	
May	14,131	15,659	17,042	17,269	19,434	18,495	18,486	18,894	
June	19,627	21,412	23,469	22,635	23,194	22,228	22,311	23,505	
TOTAL	168,563	182,502	197,423	208,126	209,643	205,909	215,613	219,914	116,917

Bogart

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July	4,276	4,757	4,961	5,264	4,971	5,341	5,206	5,789	4,162
August	3,645	3,619	4,302	4,275	3,912	4,465	4,307	4,293	4,216
Sept.	3,264	3,611	4,643	3,672	3,416	3,976	3,790	4,461	4,638
October	3,295	3,911	4,357	3,937	3,514	4,127	4,502	4,826	4,397
November	3,127	3,178	3,721	3,717	3,525	3,771	3,596	4,364	4,057
December	2,767	2,932	3,324	3,250	3,239	2,719	3,579	3,872	3,375
January	3,141	3,509	3,560	3,597	3,683	3,722	3,627	3,891	
February	3,166	3,668	3,666	3,615	3,700	3,270	3,601	3,817	
March	3,107	3,599	4,102	3,735	3,748	3,471	4,125	4,091	
April	3,385	3,587	3,847	3,479	3,607	3,611	4,412	4,157	
May	3,712	4,002	4,135	3,896	4,591	4,050	4,329	4,494	
June	5,117	5,719	6,357	5,770	5,086	4,665	5,417	5,752	
TOTAL	42,002	46,092	50,975	48,207	46,992	47,188	50,491	53,807	24,845

Attendance
Watkinsville

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July	17,651	20,029	22,039	19,165	19,827	20,731	20,471	20,729	18,615
August	18,520	19,426	20,089	21,188	17,589	18,187	16,543	15,543	17,251
Sept.	14,936	19,179	22,553	20,012	15,817	17,303	16,025	15,626	17,341
October	17,399	18,126	23,364	20,886	16,394	16,616	14,469	15,781	15,608
November	15,989	16,094	21,811	19,829	14,933	14,532	13,856	13,790	13,601
December	10,933	15,648	15,827	16,077	12,721	11,477	12,340	12,824	13,708
January	15,822	16,767	17,815	18,915	15,928	14,415	14,016	15,020	
February	16,780	17,173	18,027	19,790	15,881	14,718	14,348	15,866	
March	17,832	17,427	18,129	19,005	16,351	15,071	15,828	16,110	
April	17,817	17,506	17,573	19,809	15,158	15,735	15,068	12,803	
May	17,383	16,937	19,368	21,611	18,493	15,796	17,511	15,579	
June	21,456	22,162	20,565	24,561	20,114	18,466	15,623	17,046	
TOTAL	202,518	216,474	237,160	240,848	199,206	193,047	186,098	186,717	96,124

Bogart

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July	5,176	5,741	6,392	5,356	4,688	4,464	4,584	5,526	4,944
August	4,806	4,931	5,525	5,369	4,543	4,185	2,625	4,104	3,538
September	3,886	4,296	5,882	3,807	3,299	2,396	2,505	4,064	3,589
October	4,548	5,092	5,199	3,499	3,352	3,111	4,269	4,327	3,875
November	5,014	3,845	4,716	3,428	3,500	3,328	3,423	2,754	2,974
December	3,654	3,757	3,708	3,729	2,816	2,723	3,254	2,566	3,308
January	3,830	3,914	4,447	3,627	2,072	3,242	3,095	3,065	
February	4,602	4,206	4,294	4,426	2,578	2,651	3,223	2,808	
March	5,047	4,413	4,924	4,529	3,435	2,852	4,192	2,862	
April	4,949	4,834	4,842	4,486	3,327	3,058	3,644	3,295	
May	4,984	5,169	4,887	4,543	4,077	2,553	4,039	3,289	
June	6,066	6,604	6,627	6,299	4,631	2,731	5,026	4,734	
TOTAL	56,562	56,802	61,443	53,098	42,318	37,294	43,879	43,394	22,228

E-Books
Watkinsville

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July		81	274	406	386	503
August		84	274	404	416	572
Sept.		93	227	312	397	518
October		126	275	331	397	476
November		125	257	315	359	440
December		171	276	364	388	450
January	24	154	337	290	369	
February	42	169	329	292	415	
March	57	209	201	403	447	
April	50	219	243	407	374	
May	73	254	360	372	463	
June	203	272	367	404	484	
TOTAL	449	1,957	3,420	4,300	4,895	2,959

E-Books
Bogart

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July		7	42	61	93	115
August		17	41	45	110	83
Sept.		10	33	55	93	129
October		16	35	42	89	141
November		11	28	53	101	144
December		34	37	56	99	125
January	8	21	30	30	83	
February	0	38	15	34	87	
March	13	26	21	54	72	
April	8	46	29	76	74	
May	17	40	57	74	116	
June	15	32	41	78	93	
TOTAL	61	298	409	658	1,110	737

Audiobooks
Watkinsville

	FY2012	FY2013	FY2014	FY2015	FY2016
July	185	143	163	316	375
August	171	148	172	294	369
Sept.	166	116	190	276	348
October	130	112	205	256	343
November	190	108	220	248	324
December	168	169	173	299	317
January	132	160	158	236	
February	157	144	198	241	
March	161	93	241	304	
April	154	132	263	296	
May	138	194	229	309	
June	123	216	253	336	
TOTAL	1,875	1,735	2,465	3,411	2,076

Audiobooks
Bogart

	FY2012	FY2013	FY2014	FY2015	FY2016
July	23	45	67	127	126
August	26	48	72	83	105
Sept.	41	40	46	82	112
October	44	30	53	68	117
November	45	37	48	82	133
December	45	18	66	85	136
January	43	41	71	73	
February	37	46	83	105	
March	60	24	88	132	
April	66	40	86	97	
May	37	30	113	91	
June	40	38	95	94	
TOTAL	507	437	888	1,119	729

Computer Use
Watkinsville

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
August	5,295	4,214	3,898	3,554	3,611	3,329
Sept.	5,256	4,395	3,829	3,250	3,032	2,896
October	5,035	3,803	3,472	3,025	2,776	2,701
November	4,752	3,932	3,984	2,940	2,960	2,596
December	4,466	3,492	3,514	2,842	2,394	2,488
January	3,492	3,621	4,653	2,712	2,874	
February	3,841	3,478	2,961	2,678	2,705	
March	4,066	3,791	3,076	2,886	2,918	
April	4,598	3,470	3,166	2,874	2,839	
May	4,520	3,554	3,189	2,986	2,720	
June	4,779	3,543	3,298	3,071	3,057	
TOTAL	54,559	44,187	42,151	35,367	34,334	16,152

Bogart

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
July	1,221	903	697	593	695	489
August	1,086	838	643	672	598	449
Sept.	1,161	666	502	469	516	314
October	1,000	593	682	709	576	389
November	916	575	547	550	474	314
December	835	635	475	419	484	320
January	769	582	689	574	513	
February	886	556	516	444	379	
March	939	594	459	433	325	
April	882	660	585	367	394	
May	901	676	497	470	403	
June	1,045	689	484	553	533	
TOTAL	11,641	7,967	6,776	6,253	5,890	2,275

Wi-Fi	FY2012	FY2013	FY2014	FY2015	FY2016
July	286	328	404	302	1,080
August	280	355	415	357	1,163
Sept.	306	422	436	445	1,333
October	303	416	460	490	1,411
November	288	439	435	421	1,250
December	239	326	415	373	1,288
January	395	528	543	604	
February	348	476	528	469	
March	310	456	513	773	
April	320	499	494	940	
May	316	332	468	962	
June	366	428	417	976	
TOTAL	3,757	5,005	5,528	7,112	7,525

Library Cards Added
Watkinsville

	FY2012	FY2013	FY2014	FY2015	FY2016
July		133	119	124	100
August		105	80	77	66
Sept.		98	91	75	74
October		80	66	46	61
November		60	42	41	46
December		56	56	47	47
January		57	58	50	52
February		64	48	53	48
March		66	54	78	44
April		84	59	59	57
May		117	102	89	86
June		129	117	106	96
TOTAL		1,049	892	845	777
					377

Bogart

	FY2012	FY2013	FY2014	FY2015	FY2016
July		25	14	22	39
August		18	16	23	24
Sept.		19	12	20	11
October		5	6	19	21
November		5	7	15	3
December		14	4	18	5
January		11	8	18	14
February		20	6	12	7
March		9	12	24	17
April		14	19	22	24
May		23	36	35	38
June		21	28	30	20
TOTAL		184	168	258	223
					110

No Bookmobile/Outreach

FY2016
Oconee County Libraries
July 1, 2015 - December 31, 2015

Revenue:	Budget	Amount	% of Budget	
	Amount	Received	Balance	Received
Oconee County Board of Commissioners	381,000.00	190,500.00	190,500.00	50.00%
Oconee County Board of Education	23,900.00	-	23,900.00	0.00% billed 12/15
City of Watkinsville	17,000.00	-	17,000.00	0.00% billed 12/15
City of Bogart	6,500.00	-	6,500.00	0.00% billed 12/15
Transfer from reserve	11,190.00	11,190.00	-	100.00%
Fines and Fees	27,000.00	13,015.21	13,984.79	48.20%
Copy Money	6,500.00	3,645.10	2,854.90	56.08%
TOTAL Actual Revenues Received	473,090.00	218,350.31	254,739.69	46.15%

Expenditures:	Budget	Amount	% of Budget	
	Amount	Expended	Balance	Expended
Regional Share	23,000.00	11,500.00	11,500.00	50.00%
Wages/Benefits	414,355.00	193,382.55	220,972.45	46.67%
Books and AV Materials	19,385.00	17,028.09	2,356.91	87.84%
Advertising	293.00	450.00	(157.00)	153.58%
Computer Equip., software and supplies	8,282.00	64.07	8,217.93	0.77%
Programming Incentives	434.00	42.06	391.94	9.69%
Copier Maintenance And Lease	2,700.00	1,586.07	1,113.93	58.74%
Postage	2,000.00	175.00	1,825.00	8.75%
Supplies	2,641.00	1,402.67	1,238.33	53.11%
TOTAL Actual Expenditures	473,090.00	225,630.51	247,459.49	47.69%
Revenues over (under) expenditures	-	(7,280.20)		

Oconee County BOC In-behalf support expenditures:

Through 03/31/2015

Cleaning Services	27,540.00	27,027.60	512.40	98.14%
Repairs and Maintenance	-	362.50	(362.50)	
Communications	4,008.00	1,239.15	2,768.85	30.92%
Bogart Copier	3,000.00	3,745.54	(745.54)	124.85%
Travel	526.00	519.19	6.81	98.71%
Education and Training	400.00	84.00	316.00	21.00%
Contract Labor	-	-	-	
General Supplies and materials	6,100.00	3,685.90	2,414.10	60.42%
Advertising	-	-	-	
Supplies Office	-	240.49	(240.49)	0.00%
Water/ Sewage	1,400.00	1,664.53	(264.53)	118.90%
Furniture/Fixtures	-	2,850.70	-	
Natural Gas	5,500.00	2,850.70	2,649.30	51.83%
Electricity	30,200.00	26,059.01	4,140.99	86.29%
TOTAL In-Behalf Expenditures	78,674.00	70,329.31	11,195.39	89.39%
TOTAL In-Behalf and Actual Expenditures	78,674.00	63,049.11	11,195.39	80.14%

Gift Income and Expenses:

Watkinsville

FY16 Beginning Balance in Gift Acco	46,697.25
Gifts Received FY16 Watkinsville	19,296.12
Gift Expenditures FY16 Watkinsville	(2,061.92)
Watkinsville Balance	<u>63,931.45</u>

Bogart

FY16 Beginning Balance in Gift Acco	4,998.44
Gifts Received FY16 Bogart	-
Gift Materials Purchased FY16 Bogart	(3,740.45)
Bogart Balance	<u>1,257.99</u>

Fund Equity ("Reserve"):

Fund Equity 07/01/15	89,958.66
Less: Vacation Reserve	(21,015.21)
One Months Operating Expens	(39,424.17)
	<u>29,519.28</u>

Bogart Construction Project

City of Bogart	24,973.50
State of Georgia	<u>24,973.50</u>
TOTAL	<u>49,947.00</u>

Minutes of the January 11th, 2016 Meeting of the Oconee County Library Board of Trustees
4:30 Watkinsville Library
Watkinsville

Present: Robert Wyatt, Philip Brown, Adam Cain, Mark Campbell, Deann Craft, Susan Curtis, Kasey Gray-Moore, Rhea Hébert, Penny Mills, Rubielen Norris, Amy Perry, E.J. Stapler, Lorena Gay-Griffin and Val Bell

Chairman Robert Wyatt determined that a quorum was present and called the meeting to order at 4:30. He asked for approval of the minutes. There being no corrections, the Board voted to approve them.

Since there were no members of the public present Robert moved to welcome Rubielen Norris as the newest member of the Board. Rubielen explained that she is retiring from the United Way this spring after thirty years of service, most recently as President of the local chapter. Prior to her time with the United Way she was active in the Oconee public schools and worked at Benson's for nine years.

Rhea began the Branches Report by pointing out the READ poster of Melvin Davis, which is part of the Reimagine Your Library campaign. One of Watkinsville mayor Charles Ivie is displayed in the library. A third one, showing Athens author Terry Kay, will be available soon. Rhea announced that new library cards are available that feature illustrations done by children's book illustrator Michael White. She is very pleased that the Oconee County Library was awarded the Vibrant Communities Arts Grant from the Georgia Council for the Arts. The state grant will be matched at 50% with funds from the Friends of the Oconee County Library. The money will be used to conduct puppetry workshops with master puppeteer David Stevens, music workshops with faculty and students from UGA, and Lego building sessions.

Rhea noted that Donna has an active outreach program in Bogart. Donna will make a presentation to the County Commissioners on her STEM programs (Science, Technology, Engineering and Mathematics) on February 23rd. The Bogart Breakfast with Santa event in December included 60 people. Donna's initiatives take her into the schools to encourage reading.

Rhea noted that Hot Dog Day at the state capital will be held on Wednesday, January 27th. She will be driving an Oconee County car to the event and invites other board members to carpool with her. She will depart around 9:00 a.m. and return midafternoon.

Lorena explained that this event is sponsored by the Georgia Council of Public Libraries and gives library staff members, trustees, Friends and other supporters the opportunity to meet with their elected officials in the General Assembly and advocate for public library funding. This year there will be two main objectives: to secure approval for the Bogart Library expansion and to reinstate funding for books.

Val emphasized the need to promote the Bogart expansion. She will develop talking points to use with the legislators. She said that the Bogart Library is now 7th on the Board of Regents list

since it was bumped by a headquarters library building in another county. The anticipated cost of the Bogart expansion/renovation is projected to cost \$2,711,500, with \$1,755,750 coming from the Georgia Public Library System and \$955,750 coming from Oconee County SPLOST funds.

Val also noted that the Regional Library System was found to have inadequate checks and balances in a recent internal audit report. She will hire a part-time person fifteen hours per week to address the audit's findings by implementing needed procedures.

Val described the *Love Your Library* campaign for February. She passed out sample valentines for the Board's review. They are illustrated with clever messages.

Deann stated that the Friends of the Bogart Library continues to raise needed income through their store. Penny agreed saying there had been a \$100 donation to the Bogart Library.

Penny announced that the Watkinsville Friends Booksale will take place February 4-6. The Friends secured 386 boxes of books from a used book store in Madison that was liquidating their stock. Thirty additional boxes of books are expected from this store. The last book sale netted \$23,000. The Friends group gave Rhea a check for \$18,000 and has held back \$5,000 that will be used for the summer reading program, adult and young adult programs, and other things the library will need during the year.

Penny stated that the Friends group had collected \$4500 in a memorial fund and wished to place a bench outside the Watkinsville branch. She anticipated that the bench itself would cost \$1000 and a brick walkway around it \$3500. She will be talking to Jeff Benko about a contractor for the project. She wondered if an expansion of the Watkinsville Library was likely in the near future, in which case the Friends might defer installation. Robert stated that it would probably be at least five years before the Watkinsville branch would be able to get funding for either a new building or expansion.

Robert announced that the slate of new officers is the same as the current one: Robert Wyatt as chairman, Adam Cain as vice-chair and Susan Curtis as secretary. The Board approved the slate unanimously. Robert said he will be looking at committee assignments soon. Rubielen will be assigned to the Finance Committee. She offered to write to legislators and commissioners to urge their support of the public libraries since she knows many of them. Robert encouraged her to do so.

The meeting adjourned at 5:05. The next meeting will be Monday, April 11, 2016 in Bogart.

Respectfully submitted,

Susan Curtis